

# Kris Burton

**University Professor of Interior Designer** 08/2016 to Current (Online)  
**Western Kentucky University** – Bowling Green, KY

- Evaluate and supervise students' activities and performance levels to provide reports on academic progress, keeping academic enrollment by 90%.
- Collaborated with 3 faculty members on curriculum revision, evaluation of course syllabi and lesson plans for the design curriculum.
- Developed and taught five undergraduate online courses for the ID department serving major, minor, and general studies.
- Teaching methods, fostering critical thinking, and achieving consistently positive student evaluations.
- Graded quizzes, tests, homework, and projects to provide students with timely academic progress information and feedback.
- Provided mentorship and guidance to undergraduate students, fostering their academic and professional development.

**Field Operation Manager** 06/2022 to 08/2023  
**CBI** – Greenville, SC

- Overseen the project managers and designers for one of MillerKnoll dealerships.
- Managed over 15 different projects at once.
- Responsible for quoting large installations and attended construction meetings.
- Scheduled deliveries, organized and planned furniture installs, and managed installers on the jobsites.
- Worked closely with clients and the GCs on each project, created and updated progress reports on a weekly basis.

## **Projects:**

- Greenville County Administration Building: 8 floors, whole bldg., workstations, private offices, conference & boardrooms, breakrooms, courtrooms, and ancillary.
- United Community Bank- Greenville, SC: 6 floors, whole bldg., workstations, private offices, conference & boardrooms, breakrooms, and ancillary.

**Project Manager & Interior Designer** 06/2019 to 06/2022  
**Young Office**- Greenville, SC

- Project Managed for a Steelcase dealerships, managed over 20 projects at once.
- Overseen the whole project from start to finish.
- Managed over 15 different projects at once.
- Responsible for quoting large installations and attended construction meetings.
- Scheduled deliveries, organized and planned furniture installs, and managed installers on the jobsites.
- Worked closely with clients and the GCs on each project, created and updated progress reports on a weekly basis.
- Managed Punch list and followed until completion.

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## Projects:

- Elliott Davis – Greenville, SC: 3 floors, whole bldg., workstations, private offices, conference & boardrooms, breakrooms, and ancillary.
- Morgan Corporation: 2 floors, whole bldg., workstations, private offices, conference & boardrooms, breakrooms, and ancillary.
- Proterra: 3 floors, whole bldg., workstations, private offices, conference & boardrooms, breakrooms, and ancillary.
- Gibbs Cancer Center – Pelham: 7 floors, whole bldg., workstations, private offices, conference & boardrooms, exam rooms, breakrooms/café, and ancillary.
- Softbox- Greenville, SC: 2 floors, whole bldg., workstations, private offices, conference & boardrooms, breakrooms, and ancillary.
- Spartanburg Regional Hospital: Multiple different projects within the hospital. Workstations, private offices, conference & boardrooms, breakrooms, exam rooms, lobbies, and ancillary.

## Project Manager 10/2016 to 06/2019

### Alfred Williams & Company- Nashville, TN & Greenville, SC

- Project Managed for a Herman Miller dealerships, managed over 30 projects at once.
- Overseen the whole project from start to finish.
- Managed over 15 different projects at once.
- Responsible for quoting large installations and attended construction meetings.
- Scheduled deliveries, organized and planned furniture installs, and managed installers on the jobsites.
- Worked closely with clients and the GCs on each project, created and updated progress reports on a weekly basis.
- Managed Punch list and followed until completion.

## Projects:

- Rutherford County Courthouse, Murfreesboro TN: 6 floors (215,000 SF), whole bldg., workstations, private offices, conference & boardrooms, breakrooms, 16 courtrooms, and ancillary.
- Clarksville VA Clinic, Clarksville TN: Whole bldg., workstations, private offices, conference & boardrooms, exam rooms, breakrooms/café, and ancillary.
- Lee Company, Franklin, TN: 100,000 square feet, 280 Workstations, 36 Private Offices, 8 Conference Rooms, 21 Enclaves, Ancillary, and Outdoor Patio.
- Ingram Content Group, La Vergne TN: Whole bldg., workstations, private offices, conference & boardrooms, breakrooms/café, and ancillary.
- Warner Music Group, Nashville TN: 31,800 square feet, 172 Workstations, 10 Private Offices, 6 Conference Rooms, Multiple Lounge Spaces for Meeting and Collaborating.
- Sony Music Nashville, Nashville TN: 26,000 square feet, 92 Workstations, 8 Private Offices, Executive Retreats, Conference Rooms, Enclaves and Phone Rooms, Reception, Various Ancillary Product.

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**Interior Designer/Showroom Manager** 03/2012 to 03/2015

**The Affordable Companies-** Carmel, IN

- Designed Kitchens and Baths for High-End residential projects
- Ordered materials and products for all projects.
- Maintained and updated showroom on a monthly basis.
- Scheduled all Lunch & Learns for the designers.
- Organized and planned construction and managed contractors on the jobsites.
- Worked closely with clients and the GCs on each project, created and updated progress reports on a weekly basis.
- Managed Punch list and followed until completion.

**Senior Commercial Designer** 07/2007 to 09/2013

**Prince Alexander Partners, Inc-** Indianapolis, IN

**Projects:**

- Fairmount Library
- Rushmore Victims Assistance Program
- Sheridan Library
- Grace United Methodist – 2<sup>nd</sup> Floor Youth Center
- Calvary Temple- Teen Center
- Legacy Project
- Merrill St. Apartments
- Reagan Park
- Swails & Smith Residential Project

**Kitchen and Bath Designer** 04/2006 to 05/2007

**Kitchen Design Studio-** Grand Rapids, MI

**Projects:**

- High End-Residential Kitchen and Bath Projects

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Elliott Davis: Designed and Project Managed



Morgan Corporation: Designed and Project Managed



Proterra: Designed and Project Managed



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Gibbs Cancer Center- Pelham: Designed and Project Managed



Greenville County Administration Building: Designed and Project Managed

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United Community Bank- Greenville, SC: Designed and Project Managed



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Rutherford County Courthouse, Murfreesboro TN: Project Managed

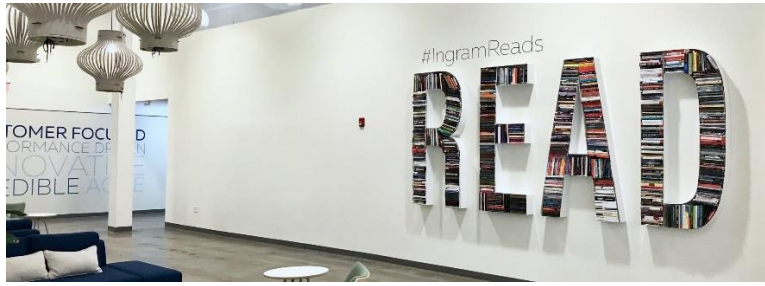


Clarksville VA Clinic, Clarksville TN: Project Managed



Lee Company, Franklin TN: Project Managed

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Ingram Content Group, La Vergne TN: Project Managed